



অসম উচ্চতৰ মাধ্যমিক শিক্ষা সংসদ  
ASSAM HIGHER SECONDARY EDUCATION COUNCIL  
BAMUNIMAIDAM :: GUWAHATI-781021

No. AHSEC/R&A/ADMN/2020/3/1/978

Date: 22/04/2024

NOTIFICATION

It is hereby notified to all concerned that in order to process the admission of students into HS First Year Class for the session 2024-25 in different institutions (Universities/Degree Colleges/Senior Secondary Schools/Higher Secondary Schools) under AHSEC, the "DARPAN" admission portal will be made live from **23/04/2024**.

The students will be able to submit their applications through online for admission into different institutions by visiting [www.darpan.ahseconline.in](http://www.darpan.ahseconline.in) or [www.ahsec.assam.gov.in](http://www.ahsec.assam.gov.in). The concerned students and institutions are advised to go through the given guidelines/SOP, important dates in detail for compliance and smooth conduct of the admission process

• IMPORTANT DATES

| SL NO | EVENTS                                                                          | TIMELINE                 |
|-------|---------------------------------------------------------------------------------|--------------------------|
| 1.    | SUBMISSION OF ONLINE APPLICATIONS BY APPLICANTS                                 | 23/04/2024 to 02/05/2024 |
| 2.    | PREPARATION OF MERIT LIST /WAITING LIST BY THE INSTITUTIONS                     | 03/05/2024 to 04/05/2024 |
| 3.    | PUBLICATION OF PROVISIONAL SELECTION LIST/WAITING LIST (VALID UP TO 10/05/2024) | 05/05/2024 (MIDNIGHT)    |
| 4.    | ACCEPTANCE OF ADMISSION OFFER BY STUDENTS                                       | 06/05/2024 to 08/05/2024 |
| 5.    | CONFIRMATION OF ADMISSIONS BY INSTITUTIONS IN "DARPAN" (ONLINE)                 | 09/05/2024 to 10/05/2024 |

• GUIDELINES/SOP FOR INSTITUTIONS

| SL NO | GUIDELINES/SOP FOR INSTITUTIONS                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.    | After verification of applications, the Selection List and Waiting List for admission into HS first year will be prepared by the institutions concerned.                                                                                                                                                                                                                                                                                              |
| 2.    | Selection List and Waiting List for admission will be made available in the portal ( <a href="http://www.darpan.ahseconline.in">www.darpan.ahseconline.in</a> ) for the students. Moreover, candidates will also receive notification of their selection through SMS.                                                                                                                                                                                 |
| 3.    | The Institutions to ensure that online verifications shall be conducted for admissions into HS First Year courses.                                                                                                                                                                                                                                                                                                                                    |
| 4.    | Once a selected student accepts the admission offered by the institutions, the institutions will have to click the "Confirm admission" button to complete the admission process in the portal using Institution Login ID on daily basis during admission process <b>latest by 10/05/2024</b> . <b>The institution will be able to confirm admission of only those students who have accepted the Admission Offer.</b>                                 |
| 5.    | The institutions will be able to change the preferred subject(s)/Stream of a student at the time of admission only with due consent from the student and the institution concerned will have to update the same in the portal on the day of admission. Moreover, change/modifications in the stream and Subjects of students will be available in the DARPAN portal even after the admission process is over for the duration as stipulated by AHSEC. |
| 6.    | Institutions should refrain from getting students admitted without his/her consent.                                                                                                                                                                                                                                                                                                                                                                   |
| 7.    | Institutions are not allowed to enroll students through other institutions so as to avoid complications for processing other mandatory process in respect of students.                                                                                                                                                                                                                                                                                |

• GUIDELINES/SOP FOR STUDENTS

| SL NO | INSTRUCTION FOR STUDENTS                                                                                                                                                                                                                                                                                                                                                     |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.    | An Applicant has to submit application online through DARPAN Portal.                                                                                                                                                                                                                                                                                                         |
| 2.    | <b>A student can apply up to maximum of five (5) no. of applications.</b>                                                                                                                                                                                                                                                                                                    |
| 3.    | To edit profile of a student, he/she can visit the <b>PROFILE TAB</b> in the student dashboard before preparation of selection list by the institution. The profile of a student can be edited only once.                                                                                                                                                                    |
| 4.    | The published Selection List and Waiting List for admission into HS first year will be made available in the DARPAN portal for the students. The students will be notified of their selection through SMS.                                                                                                                                                                   |
| 5.    | <b>After publication of selection list, candidates will be allowed to approve only one institution for admission using their login id in the portal.</b> After approval, there will no option for a candidate to change the institution. The candidate must take admission in the institution concerned within the stipulated time period to complete the admission process. |
| 6.    | A student will be able to change their preferred subject(s) at the time of admission. Students will be able to change their preferred subject(s)/Stream at the time of admission and the institution concerned will have to update the same in the portal on the day of admission.                                                                                           |

Note: The Registration process for Session 2024-25 is scheduled in the month of August, 2024.

Secretary,

Assam Higher Secondary Education Council,  
Bamunimaidam, Guwahati- 781021

Date: 22/04/2024

No. AHSEC/R&A/ADMN/2020/3/1/978(A)

Copy to: -

1. The Secretary to the Govt. of Assam, Department of School Education, for favour of kind information.
2. The Chairman, AHSEC for favour of kind information.
3. The Secretary, SEBA, for favour of kind information.
4. The Director of Higher Education, Assam, Kahilipara, Guwahati-19, for favour of kind information.
5. The Director of Secondary Education, Assam, Kahilipara, Guwahati-19, for favour of kind information.
6. The Inspector of Schools, All districts for information.
7. ✓ The Programmer, AHSEC, for uploading this notification into the official website of AHSEC and necessary communication via E-mail to the concerned institutions/Inspector of Schools, All districts.
8. The Registrars/Principals of all Universities/Degree Colleges/Senior Secondary Schools/Higher Secondary Schools for information and necessary compliance.
9. All Officers, AHSEC, for information.
10. Concerned File.

Secretary,

Assam Higher Secondary Education Council,  
Bamunimaidam, Guwahati- 781021